

# League of Women Voters of Indiana

## *Project Approval Request Form*

Rev 5/21

Be sure that this project is first approved by vote of your Board of Directors. **SUBMIT REQUEST at least one week before the second Saturday of the month to ensure timely State Board approval;** attach additional sheets as necessary.

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TO: LEAGUE OF WOMEN VOTERS INDIANA, INC.

1500 N. Delaware Street  
Indianapolis, IN 46202

Email completed form:  
[treasurer@lwvin.org](mailto:treasurer@lwvin.org)

FROM: LWV of \_\_\_\_\_

Submitted by: \_\_\_\_\_ Position: \_\_\_\_\_

Address \_\_\_\_\_

Tel: \_\_\_\_\_

Email: \_\_\_\_\_ Date: \_\_\_\_\_

Project Name and Purpose:

Format/Structure:

Continue Below

## Itemized Project Budget

INCOME: Amount

<b>State Funding Requests</b>	
Education Fund Distribution, if applicable*	
LWVIN Grant Program (up to \$300 per league per year)	
<b>Funding from Local League</b>	
Contributions	
Registration/ticket fees	
Sales of publications	
From local League reserves	
Refreshments	
Other	
<b>TOTAL</b>	\$ -

EXPENSES: Amount

Rentals (facilities, equipment, files, other)	
Meals or refreshments for attendees	
Supplies, photocopies	
Publications for sale or give-away	
Honoraria	
Travel expenses	
Fundraising	
Printing and binding	
Editing and typing	
Advertising and promotion	
Distribution and storage	
Long-distance telephone	
Postage and shipping	
Childcare	
Copyright	
Evaluation	
Other	
<b>TOTAL</b>	\$ -

Funds will be disbursed upon approval by the LWVIN Board of Directors

\* If local league maintains an Education Fund account with LWVIN